

LET PROPERTY APPLICATION FORM

June 2023

PLEASE TICK TO INDICATE WHICH ITEMS ARE ENCLOSED	Enclosed	Not applicable
For all applications:		
Fully completed application form	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Property portfolio schedule (complete pages 14 and 15)	<input type="checkbox"/>	<input type="checkbox"/>
In respect of both self-employed income and property rental income:		
- last two years accounts prepared by a qualified member of an accountancy body acceptable to us (see Lending Guidelines) OR	<input type="checkbox"/>	<input type="checkbox"/>
- last two years self-assessment tax returns (SA302) or equivalent tax calculation, together with corresponding Tax Year Overview	<input type="checkbox"/>	<input type="checkbox"/>
Last three months payslips or most recent P60 in respect of any employed income	<input type="checkbox"/>	<input type="checkbox"/>
Last three months rental bank statements to confirm all rental income and mortgage payments	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where the applicant is a limited company or limited liability partnership (LLP):		
Last three months company/LLP bank statements showing business activity and rental income	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where the property is a house in multiple occupation (HMO):		
A copy of the current licence, if applicable, must be provided evidencing that the property is capable of being let on a multi occupancy basis having regard to the permitted number of occupants and any attached conditions (see Lending Guidelines)	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where the property has been altered/converted or had a change of use the following MUST be provided:		
- Evidence of planning consent for any alteration/conversion and / or change of use. This may be permitted development, a formal planning consent or a lawful development certificate	<input type="checkbox"/>	<input type="checkbox"/>
- Evidence of building regulations approvals together with a building regulations completion certificate should also be provided where applicable	<input type="checkbox"/>	<input type="checkbox"/>
Please note, we DO NOT accept indemnity insurance in the absence of the above		
In addition, where aggregate lending with Paragon is in excess of £2 million:		
Interview with a senior underwriter to be arranged following submission of application	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Depending on the profile of the case, we may also require:		
Cash flow forecast*	<input type="checkbox"/>	<input type="checkbox"/>
Business plan*	<input type="checkbox"/>	<input type="checkbox"/>

*Electronic copies are available at www.paragonbank.co.uk

The applicant's most recent residential mortgage statement may be requested where it is not possible to evidence the mortgage by credit reference agency search. We reserve the right to contact the applicant(s) and request additional information or references such as an accountant's reference, employment reference, bank/mortgage statements or a bank reference.

In conjunction with other criteria, we will assess the affordability of this mortgage based on the expected monthly income generated from letting the property to a tenant. The actual income generated may be different and can be influenced over time by changes within the rental market. The applicant(s) will remain responsible for meeting the costs of the mortgage and the additional costs associated with letting property for the duration of ownership.

INTERMEDIARY DETAILS

Where this application is being submitted by a professional adviser, this section must be completed in order to avoid processing delays.

Submitting intermediary

To ensure compliance with any business agreements you have in place, and also that the business is allocated to the correct source, please confirm whether you are submitting:-

<input type="checkbox"/>	As an appointed representative of	<input type="text"/>	Network
<input type="checkbox"/>	As Directly Authorised	<input type="checkbox"/>	Non regulated based on your CCL
Consultant's full name		<input type="text"/>	
Consultant's FCA number		<input type="text"/>	
Company name		<input type="text"/>	
Principal's FCA number		<input type="text"/>	
Intermediary's address		<input type="text"/>	
		Postcode	
Telephone number		<input type="text"/>	Fax number <input type="text"/>
Email address		<input type="text"/>	
Have you given the customer advice when choosing the product?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
What is the value of any fee charged for your service?		<input type="text"/>	

Originating intermediary

Where this application is being originated by a different intermediary to the submitting intermediary, please complete the following details:

Consultant's full name	<input type="text"/>
Consultant's FCA number	<input type="text"/>
Company name	<input type="text"/>
Principal's FCA number	<input type="text"/>
Intermediary's address	<input type="text"/>
	Postcode
Telephone number	<input type="text"/>
	Fax number <input type="text"/>
Email address	<input type="text"/>

APPLICATION FORM FOR LET PROPERTIES

This form has been designed to cover applications on either a single property or multiple properties, and also from the following types of applicant:

Private individual(s): Please ignore references to the company/LLP and the limited company details section and begin the application overleaf.

Limited company / limited liability partnership: It should be noted that the expressions “guarantor” or “you” should be interpreted to mean a director/member or significant shareholder of the company/LLP.

In accordance with our lending criteria, full, joint and several personal guarantees must be available from all of the directors/members subject to the company/LLP having a maximum of four directors/members. We reserve the right to request guarantees on a similar basis from significant shareholders.

Please complete each section of the application in BLOCK CAPITALS. Where a question does not apply, please state N/A or None.

Limited company/limited liability partnership (LLP) details

This section should only be completed where the application is to be in the name of a limited company or LLP.

Please note: The limited company/LLP must be registered and trading in England, Wales or Scotland and have been incorporated for the principal purpose of buying and holding residential investment property.

Company/LLP name	<input type="text"/>	
Is the company/LLP an existing Paragon mortgage customer?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the company/LLP trading?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date trading commenced <input type="text"/> D <input type="text"/> D <input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y
Registered office <small>(A PO Box number is not acceptable)</small>	<input type="text"/> Postcode <input type="text"/>	
Telephone number	<input type="text"/>	Fax number <input type="text"/>
Email address	<input type="text"/>	
Company/LLP registration number	<input type="text"/>	Company VAT number <input type="text"/>
Name of company secretary	<input type="text"/>	
Is your main place of business in the UK different from the registered office?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give business address	<input type="text"/> Postcode <input type="text"/>	
Telephone number	<input type="text"/>	Fax number <input type="text"/>
Name and address of accountant/auditors	<input type="text"/> Postcode <input type="text"/>	
Telephone number	<input type="text"/>	Fax number <input type="text"/>
Name of individual acting	<input type="text"/>	
Their qualification	<input type="text"/>	



Application details

Number of Applicants	<input type="text"/>
Is this a purchase or remortgage?	<input type="checkbox"/> Purchase <input type="checkbox"/> Remortgage
Is this application for more than one property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the property a HMO?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this a limited company/LLP application?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Applicant / Guarantor 1

Do you own another buy-to-let property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Did you purchase the property that this application relates to?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
At the time of purchase, did you intend to let the property out?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you, or a relative, lived in the property since you have owned it?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you an existing Paragon mortgage customer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Applicant / Guarantor 2

Do you own another buy-to-let property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Did you purchase the property that this application relates to?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
At the time of purchase, did you intend to let the property out?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you, or a relative, lived in the property since you have owned it?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you an existing Paragon mortgage customer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Applicant / Guarantor 3

Do you own another buy-to-let property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Did you purchase the property that this application relates to?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
At the time of purchase, did you intend to let the property out?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you, or a relative, lived in the property since you have owned it?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you an existing Paragon mortgage customer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Applicant / Guarantor 4

Do you own another buy-to-let property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Did you purchase the property that this application relates to?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
At the time of purchase, did you intend to let the property out?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you, or a relative, lived in the property since you have owned it?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you an existing Paragon mortgage customer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Applicant / Guarantor 1

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms Other <input type="text"/>
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
First names (in full)	<input type="text"/>
Surname	<input type="text"/>
Other names previously known by	<input type="text"/>
Marital status	<input type="text"/>
Date of birth	<input type="text"/> D <input type="text"/> D <input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y
Country of birth	<input type="text"/>
Number of children/dependents	<input type="text"/> Their ages <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Current residential address <small>(Please ensure the postcode is shown in full)</small>	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Country of residence	<input type="text"/>
Home telephone number	<input type="text"/>
Mobile telephone number	<input type="text"/> Fax number <input type="text"/>
Email address	<input type="text"/>
Length of time at this address	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Residential status	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> With relations or friends
Name and address of current lender or landlord	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
If you have lived at your current address for less than two years, please give previous residential address <small>(If more than one address please use continuation sheet on page 23)</small>	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Country of residence	<input type="text"/>
Length of time at this address	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Residential status at this address	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> With relations or friends
Name and address of previous lender or landlord	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Applicant / Guarantor 2

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms Other <input type="text"/>
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
First names (in full)	<input type="text"/>
Surname	<input type="text"/>
Other names previously known by	<input type="text"/>
Marital status	<input type="text"/>
Date of birth	<input type="text"/> D <input type="text"/> D <input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y
Country of birth	<input type="text"/>
Number of children/dependents	<input type="text"/> Their ages <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Current residential address <small>(Please ensure the postcode is shown in full)</small>	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Country of residence	<input type="text"/>
Home telephone number	<input type="text"/>
Mobile telephone number	<input type="text"/> Fax number <input type="text"/>
Email address	<input type="text"/>
Length of time at this address	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Residential status	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> With relations or friends
Name and address of current lender or landlord	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
If you have lived at your current address for less than two years, please give previous residential address <small>(If more than one address please use continuation sheet on page 23)</small>	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Country of residence	<input type="text"/>
Length of time at this address	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Residential status at this address	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> With relations or friends
Name and address of previous lender or landlord	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Applicant / Guarantor 3

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms Other <input type="text"/>
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
First names (in full)	<input type="text"/>
Surname	<input type="text"/>
Other names previously known by	<input type="text"/>
Marital status	<input type="text"/>
Date of birth	<input type="text"/> D <input type="text"/> D <input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y
Country of birth	<input type="text"/>
Number of children/dependents	<input type="text"/> Their ages <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Current residential address <small>(Please ensure the postcode is shown in full)</small>	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Country of residence	<input type="text"/>
Home telephone number	<input type="text"/>
Mobile telephone number	<input type="text"/> Fax number <input type="text"/>
Email address	<input type="text"/>
Length of time at this address	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Residential status	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> With relations or friends
Name and address of current lender or landlord	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
If you have lived at your current address for less than two years, please give previous residential address <small>(If more than one address please use continuation sheet on page 23)</small>	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Country of residence	<input type="text"/>
Length of time at this address	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Residential status at this address	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> With relations or friends
Name and address of previous lender or landlord	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Applicant / Guarantor 4

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms Other <input type="text"/>
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
First names (in full)	<input type="text"/>
Surname	<input type="text"/>
Other names previously known by	<input type="text"/>
Marital status	<input type="text"/>
Date of birth	<input type="text"/> D <input type="text"/> D <input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y
Country of birth	<input type="text"/>
Number of children/dependents	<input type="text"/> Their ages <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Current residential address <small>(Please ensure the postcode is shown in full)</small>	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Country of residence	<input type="text"/>
Home telephone number	<input type="text"/>
Mobile telephone number	<input type="text"/> Fax number <input type="text"/>
Email address	<input type="text"/>
Length of time at this address	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Residential status	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> With relations or friends
Name and address of current lender or landlord	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
If you have lived at your current address for less than two years, please give previous residential address <small>(If more than one address please use continuation sheet on page 23)</small>	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Country of residence	<input type="text"/>
Length of time at this address	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Residential status at this address	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> With relations or friends
Name and address of previous lender or landlord	<input type="text"/> <div style="text-align: right;">Postcode <input type="text"/></div>
Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Applicant / Guarantor 1

Employment status	<input type="checkbox"/> Employed	<input type="checkbox"/> Sub-contractor	<input type="checkbox"/> Partnership	<input type="checkbox"/> Retired
	<input type="checkbox"/> Sole trader	<input type="checkbox"/> Shareholder/Company director/Designated member		
<i>If shareholder</i> shareholding of business	<input type="text"/> %	Occupation	<input type="text"/>	
Nature of business	<input type="text"/>			
Name of employer or business	<input type="text"/>			
Address of employer or business <i>(If self-employed, provide business address)</i>	<input type="text"/>			
				Postcode
Telephone number	<input type="text"/>	Fax number	<input type="text"/>	
Length of current employment or date business established	<input type="text"/>			
Is your employment permanent and non-probationary?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Are you employed on a contract basis?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, length of current contract	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Renewal date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Gross employed income	<input type="text"/> £ <input type="text"/> p.a			
Self employed net profit income <i>(Sole trader or partnership excluding buy-to-let income)</i>	<input type="text"/> £ <input type="text"/> p.a			
Limited company/LLP income <i>(Dividend / director's remuneration/member's profit)</i>	<input type="text"/> £ <input type="text"/> p.a			
Gross rental income <i>(As of today's date including all existing properties and current purchase applications)</i>	<input type="text"/> £ <input type="text"/> p.a			
Self employed pre-tax profit income <i>(Buy-to-let income)</i>	<input type="text"/> £ <input type="text"/> p.a			
All other taxable income <i>(eg pension, investments, savings etc)</i>	<input type="text"/> £ <input type="text"/> p.a			
<i>If self-employed</i> Name and address of accountant	<input type="text"/>			
				Postcode
Accountant telephone number	<input type="text"/>			
Accountant email address	<input type="text"/>			
Name of individual acting and qualification	<input type="text"/>			
Length of time with accountant	<input type="text"/> <input type="text"/> Years	<input type="text"/> <input type="text"/> Months		
National Insurance number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			

Applicant / Guarantor 2

Employment status	<input type="checkbox"/> Employed	<input type="checkbox"/> Sub-contractor	<input type="checkbox"/> Partnership	<input type="checkbox"/> Retired
	<input type="checkbox"/> Sole trader	<input type="checkbox"/> Shareholder/Company director/Designated member		
<i>If shareholder</i> shareholding of business	<input type="text"/> %	Occupation	<input type="text"/>	
Nature of business	<input type="text"/>			
Name of employer or business	<input type="text"/>			
Address of employer or business <i>(If self-employed, provide business address)</i>	<input type="text"/>			
				Postcode
Telephone number	<input type="text"/>	Fax number	<input type="text"/>	
Length of current employment or date business established	<input type="text"/>			
Is your employment permanent and non-probationary?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Are you employed on a contract basis?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, length of current contract	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Renewal date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Gross employed income	<input type="text"/> £ <input type="text"/> p.a			
Self employed net profit income <i>(Sole trader or partnership excluding buy-to-let income)</i>	<input type="text"/> £ <input type="text"/> p.a			
Limited company/LLP income <i>(Dividend / director's remuneration/member's profit)</i>	<input type="text"/> £ <input type="text"/> p.a			
Gross rental income <i>(As of today's date including all existing properties and current purchase applications)</i>	<input type="text"/> £ <input type="text"/> p.a			
Self employed pre-tax profit income <i>(Buy-to-let income)</i>	<input type="text"/> £ <input type="text"/> p.a			
All other taxable income <i>(eg pension, investments, savings etc)</i>	<input type="text"/> £ <input type="text"/> p.a			
<i>If self-employed</i> Name and address of accountant	<input type="text"/>			
				Postcode
Accountant telephone number	<input type="text"/>			
Accountant email address	<input type="text"/>			
Name of individual acting and qualification	<input type="text"/>			
Length of time with accountant	<input type="text"/> <input type="text"/> Years	<input type="text"/> <input type="text"/> Months		
National Insurance number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			

Applicant / Guarantor 3

Employment status	<input type="checkbox"/> Employed	<input type="checkbox"/> Sub-contractor	<input type="checkbox"/> Partnership	<input type="checkbox"/> Retired
	<input type="checkbox"/> Sole trader	<input type="checkbox"/> Shareholder/Company director/Designated member		
<i>If shareholder</i> shareholding of business	<input type="text"/> %	Occupation	<input type="text"/>	
Nature of business	<input type="text"/>			
Name of employer or business	<input type="text"/>			
Address of employer or business <i>(If self-employed, provide business address)</i>	<input type="text"/>			
				Postcode
Telephone number	<input type="text"/>	Fax number	<input type="text"/>	
Length of current employment or date business established	<input type="text"/>			
Is your employment permanent and non-probationary?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Are you employed on a contract basis?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, length of current contract	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Renewal date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Gross employed income	<input type="text"/> £ <input type="text"/> p.a			
Self employed net profit income <i>(Sole trader or partnership excluding buy-to-let income)</i>	<input type="text"/> £ <input type="text"/> p.a			
Limited company/LLP income <i>(Dividend / director's remuneration/member's profit)</i>	<input type="text"/> £ <input type="text"/> p.a			
Gross rental income <i>(As of today's date including all existing properties and current purchase applications)</i>	<input type="text"/> £ <input type="text"/> p.a			
Self employed pre-tax profit income <i>(Buy-to-let income)</i>	<input type="text"/> £ <input type="text"/> p.a			
All other taxable income <i>(eg pension, investments, savings etc)</i>	<input type="text"/> £ <input type="text"/> p.a			
<i>If self-employed</i> Name and address of accountant	<input type="text"/>			
				Postcode
Accountant telephone number	<input type="text"/>			
Accountant email address	<input type="text"/>			
Name of individual acting and qualification	<input type="text"/>			
Length of time with accountant	<input type="text"/> <input type="text"/> Years	<input type="text"/> <input type="text"/> Months		
National Insurance number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			

Applicant / Guarantor 4

Employment status	<input type="checkbox"/> Employed	<input type="checkbox"/> Sub-contractor	<input type="checkbox"/> Partnership	<input type="checkbox"/> Retired
	<input type="checkbox"/> Sole trader	<input type="checkbox"/> Shareholder/Company director/Designated member		
<i>If shareholder</i> shareholding of business	<input type="text"/> %	Occupation	<input type="text"/>	
Nature of business	<input type="text"/>			
Name of employer or business	<input type="text"/>			
Address of employer or business <i>(If self-employed, provide business address)</i>	<input type="text"/>			
				Postcode
Telephone number	<input type="text"/>	Fax number	<input type="text"/>	
Length of current employment or date business established	<input type="text"/>			
Is your employment permanent and non-probationary?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Are you employed on a contract basis?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, length of current contract	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Renewal date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Gross employed income	<input type="text"/> £ <input type="text"/> p.a			
Self employed net profit income <i>(Sole trader or partnership excluding buy-to-let income)</i>	<input type="text"/> £ <input type="text"/> p.a			
Limited company/LLP income <i>(Dividend / director's remuneration/member's profit)</i>	<input type="text"/> £ <input type="text"/> p.a			
Gross rental income <i>(As of today's date including all existing properties and current purchase applications)</i>	<input type="text"/> £ <input type="text"/> p.a			
Self employed pre-tax profit income <i>(Buy-to-let income)</i>	<input type="text"/> £ <input type="text"/> p.a			
All other taxable income <i>(eg pension, investments, savings etc)</i>	<input type="text"/> £ <input type="text"/> p.a			
<i>If self-employed</i> Name and address of accountant	<input type="text"/>			
				Postcode
Accountant telephone number	<input type="text"/>			
Accountant email address	<input type="text"/>			
Name of individual acting and qualification	<input type="text"/>			
Length of time with accountant	<input type="text"/> <input type="text"/> Years	<input type="text"/> <input type="text"/> Months		
National Insurance number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			

EXISTING PROPERTY PORTFOLIO

Please complete the following where you/the company/LLP currently own property(ies) which is/are let or presently vacant which you are intending to let (excluding any main residence). Please provide full details on page 15, and should you require any additional space, please copy page 15 and attach to this application.

Applicant / Guarantor 1

How long have you/the company/LLP been letting property? Years

Do you/the company/LLP manage the property(ies)? ☐ Yes ☐ No

How many properties do you/the company/LLP currently own?

Applicant / Guarantor 2

How long have you/the company/LLP been letting property? Years

Do you/the company/LLP manage the property(ies)? ☐ Yes ☐ No

How many properties do you/the company/LLP currently own?

Applicant / Guarantor 3

How long have you/the company/LLP been letting property? Years

Do you/the company/LLP manage the property(ies)? ☐ Yes ☐ No

How many properties do you/the company/LLP currently own?

Applicant / Guarantor 4

How long have you/the company/LLP been letting property? Years

Do you/the company/LLP manage the property(ies)? ☐ Yes ☐ No

How many properties do you/the company/LLP currently own?

Limited company / limited liability partnership (LLP)

How long has the company/LLP been letting property? Years

Does the company/LLP manage the property(ies)? ☐ Yes ☐ No

How many properties does the company/LLP currently own?



EXISTING PROPERTY PORTFOLIO

Should you require additional space, please copy this page and attach to the application.

Owner	<input type="text"/>
Address	<input type="text"/> Postcode
Property value	£ <input type="text"/>
Current mortgage/ loan balance	£ <input type="text"/>
Lender's name and address	<input type="text"/> Postcode
Loan to value	<input type="text"/>
ICR	<input type="text"/>
Monthly mortgage payment	£ <input type="text"/>
Monthly rental income	£ <input type="text"/>
How long have you owned the property?	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Is the property currently let?	<input type="checkbox"/> Yes <input type="checkbox"/> No
House in multiple occupation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Multi-unit block?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Owner	<input type="text"/>
Address	<input type="text"/> Postcode
Property value	£ <input type="text"/>
Current mortgage/ loan balance	£ <input type="text"/>
Lender's name and address	<input type="text"/> Postcode
Loan to value	<input type="text"/>
ICR	<input type="text"/>
Monthly mortgage payment	£ <input type="text"/>
Monthly rental income	£ <input type="text"/>
How long have you owned the property?	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Is the property currently let?	<input type="checkbox"/> Yes <input type="checkbox"/> No
House in multiple occupation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Multi-unit block?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Owner	<input type="text"/>
Address	<input type="text"/> Postcode
Property value	£ <input type="text"/>
Current mortgage/ loan balance	£ <input type="text"/>
Lender's name and address	<input type="text"/> Postcode
Loan to value	<input type="text"/>
ICR	<input type="text"/>
Monthly mortgage payment	£ <input type="text"/>
Monthly rental income	£ <input type="text"/>
How long have you owned the property?	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Is the property currently let?	<input type="checkbox"/> Yes <input type="checkbox"/> No
House in multiple occupation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Multi-unit block?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Owner	<input type="text"/>
Address	<input type="text"/> Postcode
Property value	£ <input type="text"/>
Current mortgage/ loan balance	£ <input type="text"/>
Lender's name and address	<input type="text"/> Postcode
Loan to value	<input type="text"/>
ICR	<input type="text"/>
Monthly mortgage payment	£ <input type="text"/>
Monthly rental income	£ <input type="text"/>
How long have you owned the property?	<input type="text"/> <input type="text"/> Years <input type="text"/> <input type="text"/> Months
Is the property currently let?	<input type="checkbox"/> Yes <input type="checkbox"/> No
House in multiple occupation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Multi-unit block?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Property (continued)

 **Let property application form**

Credit history and outgoings

Have you any loans, hire purchase, credit/charge cards or other financial commitments such as maintenance payments?

If yes, please provide details below where the current balance exceeds £500, and/or the commitment will continue for a period exceeding 12 months. If the loan or commitment is to be repaid on or before completion please indicate this.

APPLICANT / GUARANTOR 1 ☐ Yes ☐ No

APPLICANT / GUARANTOR 2 ☐ Yes ☐ No

APPLICANT / GUARANTOR 3 ☐ Yes ☐ No

APPLICANT / GUARANTOR 4 ☐ Yes ☐ No

Applicant/Guarantor 1, 2, 3 or 4	Lender/Company	Purpose of loan	Monthly payment	Current balance	To be repaid

Solicitor details

Please note: It is normally possible for the solicitor you/the company appoint to also act for the Lender. However, we can only instruct your solicitor if the firm has been/will be appointed to Paragon's conveyancing panel, having met our criteria. We reserve the right to refuse to instruct your solicitor at our discretion. Please refer to our lending guidelines and submission requirements for further information.

Solicitor firm name

Name of person acting

Address

Telephone number

Fax number

Email address

DX number

What (if any) is the relationship between you/the company and the solicitor?

Additional information *(must be completed in all circumstances)*

As a responsible lender, when you apply for a mortgage, we have to assess all material facts before an offer is issued. It is your responsibility to disclose any material facts that could influence our decision.

The following questions we consider to be material and must be answered on behalf of all applicants before we can assess your application.

1. Have you ever been convicted of any offence (other than driving offences)?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
2. Are you aware of any future changes to your income or expenditure that would affect your ability to repay the mortgage?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
3. Have you ever incurred mortgage or unsecured credit arrears, been declared bankrupt, entered into arrangement with creditors or been party to a mortgage where the property has been taken into possession?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
4. Have you ever been declared bankrupt whilst being a director of a company that went into liquidation, receivership or administration or been disqualified from being a director of a company?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
5. Have you ever had a county court judgement or any other court order made against you?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
6. Have you been refused a mortgage in the last 12 months?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

If you have answered yes to any of the above questions, or if you are in doubt as to whether any fact is material, you should provide full details.

Please fill in the whole form using a ball point pen and send it to:

Paragon
51 Homer Road
Solihull
B91 3QJ

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

Name(s) of account holder(s)

Service user number

2	9	5	4	0	4
---	---	---	---	---	---

Reference

--	--	--	--	--	--	--	--	--	--

Bank/building society account number

--	--	--	--	--	--	--	--

Branch sort code

		-			-		
--	--	---	--	--	---	--	--

Instruction to your bank or building society

Please pay Paragon Bank PLC Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Paragon Bank PLC and, if so, details will be passed electronically to my Bank/Building society.

Name and full postal address of your bank or building society

To: The Manager	Bank/Building Society
<div style="text-align: right;">Postcode</div>	

Signature(s)

Date

Banks and Buildings Societies may not accept Direct Debit Instructions for some types of account.



This Guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Paragon Bank PLC will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Paragon Bank PLC to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by Paragon Bank PLC or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Paragon Bank PLC asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

This is our standard client agreement upon which we intend to rely. For your own benefit and protection, you should read these terms carefully before proceeding. If you do not understand any point, please ask for further information.

By signing you are confirming that;

- a) The information given, whether on the application form or otherwise, is true, accurate, complete and not misleading and that you will notify us promptly of any changes that may occur before the mortgage is completed
- b) You have never been refused a mortgage by another lender
- c) You have never been in arrears with any credit agreement
- d) You have never had a judgement for debt registered against you or been declared bankrupt/ sequestrated or failed to maintain payments under any mortgage or other credit agreement
- e) We may make all enquiries we feel appropriate (including with HM Revenue & Customs under the HMRC Verification Scheme to confirm the income information and documents you have provided are true and genuine, any Credit Reference Agency, or any past/present employer, accountant, lender or bank) for deciding whether to proceed with this application and which we consider necessary for confirmation, credit assessment and account management
- f) If identity and/or immigration papers are provided you give us permission to check your status with the Home Office. In compliance with the 2016 Immigration Act, your details will be checked against the Home Office database
- g) You waive any confidentiality or privilege in respect of this application, and the mortgage transaction as a whole, and confirm that any solicitor or other party acting for you is authorised to disclose to us, at any time (whether before or after completion of the mortgage), any information or documentation we request which ought reasonably to be considered relevant or which might reasonably influence our decision to lend, including the entirety of the solicitor's file(s) (regardless of whether there is a joint file or a separate file for you and us), the financial records and the ledger card
- h) If we provide you with a copy of, or extract from, our valuation report, we make no representation or warranty (express or implied) nor accept any liability or responsibility in respect of its contents
- i) Any payments in respect of the mortgage are made for, and on behalf of, all parties to it
- j) Where you are not a consumer buy to let borrower, your mortgage is entered in wholly or predominantly for the purposes of a business carried on, or intended to be carried on, by you. You understand that you will not have the benefit of the protection and remedies that would be available to you under the Mortgage Credit Directive Order if the agreement were a regulated mortgage contract under that Order. You are aware that if you are in any doubt as to the consequences of the agreement not being regulated by the Order then you should seek independent legal advice
- k) We may record or monitor any telephone or email communication with you for training purposes or client protection
- l) We may decline this application or withdraw any subsequent offer without stating a reason
- m) Any additional security insurance arrangements are for our benefit only and you have no right or claim in relation to them
- n) You are aware that it is a criminal offence to knowingly provide false information to obtain a mortgage and that it may make you liable to criminal prosecution
- o) You are aware that to forge a signature may make you liable to criminal prosecution
- p) You are aware of and consent to the Securitisation and the Your data – Our promise provisions below
- q) You agree that the lender may issue correspondence, addressed to all applicants, either electronically to the email address of the first applicant or by post to the correspondence address of the first applicant (each as provided in the loan application) or if the borrower is a limited company to the registered office.

Securitisation

You confirm that we may transfer or securitise any mortgage or guarantee that you may have with us. You understand that securitisation typically involves us transferring all or some of the rights and duties that go with the mortgage or guarantee to an investor who normally asks us to carry on administering them as though our own. So that, for example, following securitisation we would normally continue to collect payments and should you experience any difficulties in making payments, or have any queries, you should contact us.

Your data – Our promise

Paragon knows that your personal data belongs to you and not us. That's why when you, or a third party, share your personal data with us we make sure that we keep it private and safe.

We use your personal data to decide whether you're eligible for a Paragon product, to administer your account and for a variety of other reasons but sometimes it may lead to us refusing to provide, or continue to provide, you with a product or service.

Your information may be transferred to and stored in locations outside the UK and European Economic Area (EEA), including countries that may not have the same level of protection for personal information. When we do this, we'll ensure it has an appropriate level of protection and that the transfer is lawful. We may need to transfer your information in this way to carry out our contract with you, to fulfil a legal obligation, to protect the public interest and/or for our legitimate interests.

To ensure that your personal data does receive an adequate level of protection, we have put in place approved standard contractual clauses which constitute appropriate measures to ensure that your personal data is treated by those third parties in a way that is consistent with and which represents the EU and UK laws on data protection.

You have the right to know how we, and the fraud prevention agencies, will use your information. The personal information we collect from you will be shared with fraud prevention agencies who will use it to prevent fraud and money laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance or employment. Your information will also be shared with credit reference agencies (CRAs) to carry out credit checks and record details of your repayment history.

In considering your application we will search your personal and, where applicable, business record at one or more CRA's. They will add to your records details of our search and your application and this will be seen by other organisations that make searches. Information held about you by the CRA's may already be linked to records relating to one or more of your partners. For the purposes of this application you may be treated as financially linked and your application will be assessed with reference to any 'associated' records.

If you are a joint applicant or if you have told us of some other financial association with another person, you must be sure that you are entitled to;

- Disclose information about your joint applicant and anyone referred to by you
- Authorise us to search, link or record information at CRA's about you and anyone referred to by you

An 'association' between joint applicants and between you and anyone you tell us is your financial partner will be created at the CRA's. This will link your financial records, each of which will be taken into account in all future applications by either, or both of you. This will continue until one of you successfully files a disassociation at the CRA's.

We will/may use a credit scoring or other automated decision-making system when assessing your application. You have the right to obtain human intervention on the part of the controller to express his or her point of view and to contest the decision.

DECLARATION

We will also add to your personal and, where applicable, business record with one or more of the CRA's details of your agreement with us, the payment you make under it, any default or failure to keep to its terms and any change of address you fail to tell us about where a payment is overdue. These records will be shared with other organisations and used by us and them to trace debtors, recover debt and to manage your account or insurance policies.

We may make periodic searches at CRA's and fraud prevention agencies to manage your account with us.

If you are a director, we will seek confirmation from CRA's that the residential address that you provide is the same as that shown on the restricted register of directors' usual addresses at Companies House.

Information on applications will be sent to CRA's and will be recorded by them including information on your business and its proprietors and CRA's may create a record of the name and address of your business and its proprietors if there is not one already. The CRA's have drafted a notice called 'Credit Reference Agency Information Notice' (CRAIN) which sets out how your data will be processed by Transunion (formerly Callcredit), Equifax and Experian.

Please go to www.equifax.co.uk/crain.html, www.transunion.co.uk/crain or www.experian.co.uk/crain/index.html to read the notice in full, and www.experian.co.uk/legal/bi-compliance-and-risk-privacy-notice/index for the full Experian privacy notice.

Further details of how your information will be used by us, the CRA's, fraud prevention agencies, and your data protection rights, can be found on www.paragonbank.co.uk/data-protection, or by contacting us.

We may also use the information we hold about you to inform you of products and services which are similar to the ones you currently hold with us which we believe will be of interest to you, and for statistical and analytical purposes.

We will only keep your personal data for as long as we need it and you have a right to ask for a copy of the personal data we hold about you.

If the personal data we hold is incorrect you have a right to ask for it to be corrected and, if you believe that we no longer have a reason to keep your personal data, you have a right to ask for it to be deleted.

For lots more information on what we do with your personal data, why we do it and what rights you have over that data, including how to make a complaint to the ICO, visit www.paragonbank.co.uk/data-protection or contact us.

All applicants/guarantors to the mortgage are required to sign the following section. To forge a signature makes you liable to criminal prosecution.

Signature	Print name	Date
Signature	Print name	Date
Signature	Print name	Date
Signature	Print name	Date

We accept no responsibility for any representations made by any employee or agent of ours or any other person unless these are incorporated in the offer or are subsequently confirmed by us in writing.

Additional details referred to in the relevant sections of this form to be included here in support of your application.